

TOWN CLERK'S MONTHLY REPORT

TOWN OF EATON, NEW YORK

DECEMBER, 2025

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

<u>2</u>	MARRIAGE LICENSES	NO. 25012 TO 25013	<u>35.00</u>	
<u>4</u>	MARRIAGE CERTIFIED CPY		<u>40.00</u>	
TOTAL TOWN CLERK FEES				75.00

A1550

<u>1</u>	DOG REDEMPTION		<u>10.00</u>	
TOTAL A1550				10.00

A1603

<u>58</u>	DEATH CERTIFIED COPIES		<u>580.00</u>	
<u>1</u>	VITAL COPIES/GENEALOGY		<u>22.00</u>	
TOTAL A1603				602.00

A2544

<u>4</u>	DOG LICENSES		<u>41.00</u>	
TOTAL A2544				41.00

B2555

<u>6</u>	BUILDING PERMIT		<u>5,710.18</u>	
<u>3</u>	BUILDING PERMIT RENEWAL		<u>150.00</u>	
<u>1</u>	DEMOLITION PERMIT		<u>110.00</u>	
TOTAL B2555				5,970.18

B2770

<u>1</u>	BAD CHECK FEE		<u>20.00</u>	
TOTAL B2770				20.00

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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	728.00
PAID TO SUPERVISOR FOR PART TOWN FUND	5,990.18
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	4.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	45.00

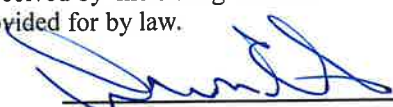
TOTAL DISBURSEMENTS	6,767.18
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JANUARY 2, 2026

_____, SUPERVISOR
JOSEPH WICKS

STATE OF NEW YORK, COUNTY OF MADISON, TOWN OF EATON

I, DEAN CURTIS, being duly sworn, says that I am the Clerk of the TOWN OF EATON that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.



Town Clerk

**TOWN OF EATON
DEC, 2025 BANK RECONCILIATION**

BEGINNING BANK BALANCE	\$ 1,811.69
ADD: DEPOSITS	6,722.18
LESS: CHECKS/DEBITS	(2,955.50)
ENDING BANK BALANCE	<u>\$ 5,578.37</u>

BEGINNING BOOK BALANCE	\$ 1,811.69	CK REG 9,905.55
BANK DEPOSITS		
12/5/2025	1,420.18	
12/10/2025 Returned Check # 254 Hatch Custom Bld	-\$991.90	
12/23/2025	482.00	
12/30/2025	4,340.00	
12/31/2025	40.00	

TTL BANK DEPOSITS \$ 5,290.28 \$ 5,290.28

CREDIT CARD RECEIPTS - report from Municipipay

12/5/2025	110.00
12/8/2025	10.00
12/15/2025	110.00
12/17/2025	170.00
12/29/2025	40.00
12/30/2025	1,036.90

TTL CC RECEIPTS 1,476.90 1,476.90

TTL COLLECTED FOR THE MONTH \$ 6,767.18 6,767.18 S/B = WILLIAMSON

CHECKS WRITTEN/DEBITS	
12/5/2025 1250 NYS AG & MKTS	(15.00)
12/16/2025 NYSDEC SWEEP	(1,221.74)

TTL CHECKS/DEBITS \$ (1,236.74) \$ (1,236.74)

TRANSFERS	
12/5/2025 Transfer 0422/4299	(362.26)
12/5/2025 Transfer 0422/4306	(364.60)
TTL TRANSFERS	\$ (726.86) \$ (726.86)
	(1,963.60)

DEPOSITS/CHECKS/CC PMTS - IN TRANSIT

12/30/2025 CREDIT CARD DEP IN TRANSIT (1,036.90)

TTL O/S CC IN TRANSIT -\$1,036.90

ENDING BOOK BALANCE 5,578.37 \$ 14,709.13 \$

\$ - -



48 Albany Street, Cazenovia, NY 13035

Page: 1 of 2
Statement Date: 12/31/2025
Primary Account: XXXXXX0422

Temp Return Service Requested



001002



TOWN OF EATON
PO BOX 66
MORRISVILLE NY 13408-0066

1-6CBS-DDAs-07 20260102
001-002-001002 000139865-2

PUBLIC FUND NON INTEREST CKG

XXXXXX0422

Previous Balance	1,811.69	Statement Dates	12/01/25 thru 12/31/25
9 Deposits/Credits	6,722.18	Days in the Statement Period	31
5 Checks/Debits	2,955.50	Average Ledger	1,707.27
Service Charge	0.00	Average Collected	1,568.63
Interest Paid	0.00		
Ending Balance	5,578.37		

TRANSACTIONS

Date	Description	Credits/Debits	Balance
12/05	Deposit	1,420.18	3,231.87
12/05	Internet Transfer From/To: XXXX0422-D/XXXX4299-D	-362.26	2,869.61
12/05	Internet Transfer From/To: XXXX0422-D/XXXX4306-D	-364.60	2,505.01
12/05	Check 1250	-15.00	2,490.01
12/08	DEPOSIT MERCHANT BANKCD CCD 496007002884 25/12/08	110.00	2,600.01
12/10	DEPOSIT MERCHANT BANKCD CCD 496007002884 25/12/10	10.00	2,610.01
12/10	Chargeback 254	-991.90	1,618.11
12/16	LICS SALES NYSDEC CCD 000519 25/12/16	-1,221.74	396.37
12/17	DEPOSIT MERCHANT BANKCD CCD 496007002884 25/12/17	110.00	506.37
12/19	DEPOSIT MERCHANT BANKCD CCD 496007002884 25/12/19	170.00	676.37
12/23	Deposit	482.00	1,158.37
12/30	Deposit	4,340.00	5,498.37
12/31	DEPOSIT MERCHANT BANKCD CCD 496007002884 25/12/31	40.00	5,538.37
12/31	Deposit	40.00	5,578.37

CHECKS IN NUMBER ORDER

Date	Check No.	Amount	Date	Check No.	Amount
12/05	1250	15.00			

* Denotes missing check numbers

DEPOSIT TICKET
TOWN OF EATON
TOWN CLERK ACCOUNT
PH: 315-584-0111
25 CEDAR ST P O BOX 98
MORRISVILLE, NY 13460

DATE: 12/15/25
CURRENCY: 1420.18
COIN: 00
TOTAL: 1420.18

1420.18

100213075594 3330210422# 20

#0 12/05/2025 \$1,420.18

DEPOSIT TICKET
TOWN OF EATON
TOWN CLERK ACCOUNT
PH: 315-584-0111
25 CEDAR ST P O BOX 98
MORRISVILLE, NY 13460

DATE: 12/23/25
CURRENCY: 482.00
COIN: 00
TOTAL: 482.00

482.00

100213075594 3330210422# 20

#0 12/23/2025 \$482.00

DEPOSIT TICKET
TOWN OF EATON
TOWN CLERK ACCOUNT
PH: 315-584-0111
25 CEDAR ST P O BOX 98
MORRISVILLE, NY 13460

DATE: 12/30/25
CURRENCY: 4340.00
COIN: 00
TOTAL: 4340.00

4340.00

100213075594 3330210422# 20

#0 12/30/2025 \$4,340.00

DEPOSIT TICKET
TOWN OF EATON
TOWN CLERK ACCOUNT
PH: 315-584-0111
25 CEDAR ST P O BOX 98
MORRISVILLE, NY 13460

DATE: 12/31/25
CURRENCY: 40.00
COIN: 00
TOTAL: 40.00

40.00

100213075594 3330210422# 20

#0 12/31/2025 \$40.00

TOWN OF EATON
TOWN CLERK ACCOUNT
PH: 315-584-0111
25 CEDAR ST, PO BOX 98
MORRISVILLE, NY 13460

DATE: 12/11/25
15.00
\$15.00

Community Bank

100213075594 3330210422# 1250

#1250 12/05/2025 \$15.00

1-6CBS-DDAs-07 20260102
002-002-001002 000139865-2