

TOWN CLERK'S MONTHLY REPORT

TOWN OF EATON, NEW YORK

DECEMBER, 2025

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

2	MARRIAGE LICENSES	NO. 25012 TO 25013	35.00
4	MARRIAGE CERTIFIED CPY		40.00
		TOTAL TOWN CLERK FEES	75.00

A1550

1	DOG REDEMPTION	10.00	
		TOTAL A1550	10.00

A1603

58	DEATH CERTIFIED COPIES	580.00	
1	VITAL COPIES/GENEALOGY	22.00	
		TOTAL A1603	602.00

A2544

4	DOG LICENSES	41.00	
		TOTAL A2544	41.00

B2555

6	BUILDING PERMIT	5,710.18	
3	BUILDING PERMIT RENEWAL	150.00	
1	DEMOLITION PERMIT	110.00	
		TOTAL B2555	5,970.18

B2770

1	BAD CHECK FEE	20.00	
		TOTAL B2770	20.00

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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	728.00
PAID TO SUPERVISOR FOR PART TOWN FUND	5,990.18
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	4.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	45.00
TOTAL DISBURSEMENTS	6,767.18

JANUARY 2, 2026

_____, SUPERVISOR
JOSEPH WICKS

STATE OF NEW YORK, COUNTY OF MADISON, TOWN OF EATON

I, DEAN CURTIS _____, being duly sworn, says that I am the Clerk of the TOWN OF EATON that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.



Town Clerk

**TOWN OF EATON
DEC, 2025 BANK RECONCILIATION**

BEGINNING BANK BALANCE	\$ 1,811.69
ADD: DEPOSITS	6,722.18
LESS: CHECKS/DEBITS	(2,955.50)

ENDING BANK BALANCE	<u>\$ 5,578.37</u>
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BEGINNING BOOK BALANCE	\$ 1,811.69	CK REG 9,905.55
BANK DEPOSITS		
12/5/2025	1,420.18	
12/10/2025 Returned Check # 254 Hatch Custom Bld	-\$991.90	
12/23/2025	482.00	
12/30/2025	4,340.00	
12/31/2025	40.00	

TTL BANK DEPOSITS	\$ 5,290.28	\$ 5,290.28
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CREDIT CARD RECEIPTS - report from Municipay

12/5/2025	110.00
12/8/2025	10.00
12/15/2025	110.00
12/17/2025	170.00
12/29/2025	40.00
12/30/2025	1,036.90

TTL CC RECEIPTS	1,476.90	1,476.90
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TTL COLLECTED FOR THE MONTH	<u>\$ 6,767.18</u>	6,767.18 S/B = WILLIAMSON
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CHECKS WRITTEN/DEBITS

12/5/2025 1250 NYS AG & MKTS	(15.00)
12/16/2025 NYSDEC SWEEP	(1,221.74)

TTL CHECKS/DEBITS	\$ (1,236.74)	\$ (1,236.74)
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TRANSFERS

12/5/2025 Transfer 0422/4299	(362.26)
12/5/2025 Transfer 0422/4306	(364.60)
TTL TRANSFERS	\$ (726.86)
	\$ (726.86)
	(1,963.60)

DEPOSITS/CHECKS/CC PMTS - IN TRANSIT

12/30/2025 CREDIT CARD DEP IN TRANSIT	(1,036.90)
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TTL O/S CC IN TRANSIT	-\$1,036.90
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ENDING BOOK BALANCE	<u>\$ 5,578.37</u>	\$ 14,709.13	\$ -
	\$	-	-



Community Bank

48 Albany Street, Cazenovia, NY 13035

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 Statement Date: 12/31/2025
 Primary Account: XXXXXX0422

Temp Return Service Requested



1-6CBS-DDAs-07 20260102
 001-002-001002 000139865-2

001002
 TOWN OF EATON
 PO BOX 66
 MORRISVILLE NY 13408-0066

PUBLIC FUND NON INTEREST CKG

XXXXXX0422

Previous Balance	1,811.69	Statement Dates	12/01/25 thru 12/31/25
9 Deposits/Credits	6,722.18	Days in the Statement Period	31
5 Checks/Debits	2,955.50	Average Ledger	1,707.27
Service Charge	0.00	Average Collected	1,568.63
Interest Paid	0.00		
Ending Balance	5,578.37		

TRANSACTIONS

Date	Description	Credits/Debits	Balance
12/05	Deposit	1,420.18	3,231.87
12/05	Internet Transfer From/To: XXXX0422-D/XXXX4299-D	-362.26	2,869.61
12/05	Internet Transfer From/To: XXXX0422-D/XXXX4306-D	-364.60	2,505.01
12/05	Check 1250	-15.00	2,490.01
12/08	DEPOSIT MERCHANT BANKCD CCD 496007002884 25/12/08	110.00	2,600.01
12/10	DEPOSIT MERCHANT BANKCD CCD 496007002884 25/12/10	10.00	2,610.01
12/10	Chargeback 254	-991.90	1,618.11
12/16	LICS SALES NYSDEC CCD 000519 25/12/16	-1,221.74	396.37
12/17	DEPOSIT MERCHANT BANKCD CCD 496007002884 25/12/17	110.00	506.37
12/19	DEPOSIT MERCHANT BANKCD CCD 496007002884 25/12/19	170.00	676.37
12/23	Deposit	482.00	1,158.37
12/30	Deposit	4,340.00	5,498.37
12/31	DEPOSIT MERCHANT BANKCD CCD 496007002884 25/12/31	40.00	5,538.37
12/31	Deposit	40.00	5,578.37

CHECKS IN NUMBER ORDER

Date	Check No.	Amount	Date	Check No.	Amount
12/05	1250	15.00			

* Denotes missing check numbers

#0 12/05/2025 \$1,420.18

#0 12/30/2025 \$4,340.00

TOWN OF EATON		1250
TOWN CLERK ACCOUNT		
P# 316-884-011		
35 CEDAR ST, PO BOX 98		
MORRISVILLE, NY 14850		
DATE 12/1/25		
PAID TO <u>John & Ruthie</u>		\$ 15.00
<u>John and Ruthie</u>		DOLLARS <u>00</u>
 Community Bank Deposit Slips • A • 1000  		
102-43075594 33302404 22# 1250		

#1250 12/05/2025 \$15.00

DEPOSIT TICKET	
FOR CHECKS, DEPOSITS, WITHDRAWALS, ETC.	
COMMUNITY BANK	
CITY OF EATON, N.Y. (CASH)	
Date 12/21/25	
CASH	
CURRENT	70
CASH	32
DEP.	442
BAL.	492.00
TOWN OF EATON TOWN CLERK ACCOUNT P.O. BOX 104 33 CEDAR ST. EATON NY 14428	
102 2130755949 33302104220	
20	

#0 12/23/2025 \$482.00

#0 12/31/2025 \$40.00