

**Eaton Town Council Regular Board Meeting Minutes,
Tuesday, November 18th, 2025 at 6:00 pm
Town of Eaton Office Building, 35 Cedar Street, Morrisville, New York, there were
present:**

Joseph Wicks, Supervisor
Jeff Golley, Councilmember
Dave Verne, Councilmember
Stephen Dickerson, Councilmember
Jean Hilts, Councilmember
Dean Curtis, Town Clerk
Larry Phillips, Highway Superintendent - Absent
Amy Will, Secretary to Supervisor

Also present: Celeste Amaral, Paul Rhyde, Becky Rochin

Call to order & Welcome: The Meeting opened at 6:00 pm with the Pledge of Allegiance.

PUBLIC COMMENT (5 min):

Becky Rochin – Gave update on Canal Corp decision to drain Bradley Brook and Hatch Lake

RESOLUTION 2025- 141 : Open the public hearing 2026 Budget

On a motion of Councilmember Golley, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that Town Board recess the Regular Town Board Meeting and open the Public Hearing at 6:05 p.m.

Supervisor Wicks reviewed the Budget with Council.

RESOLUTION 2025- 142 : Close the public hearing

On a motion of Councilmember Hilts, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

With all persons being heard for or against, Resolved that the public hearing be closed at 6:12 p.m. and continue with the Regular Scheduled Town Board Meeting.

REGULAR MONTHLY MEETING:

CODES OFFICER REPORT:

Town of Eaton

Codes Officer Report

10/01/2025 - 10/31/2025

Type	Date	Comment	Name	Fee
Variance	10/15/2025	Pratts Rd, Double Wide	Schaffer, William	175.00
Boundary Line Chang	10/24/2025	4872 Westcott Rd	Marra, Michael	50.00
Special Permit	10/16/2025	Non Domesticated Animals	Seitz, Warren	175.00
Building Permit	10/2/2025	#50-25 New Furnace	Markowski, Marg	110.00
Building Permit	10/2/2025	#49-25 8x20 Deck	Chapman, Chad	114.00
Building Permit	10/6/2025	#17-25 14x70 Trailer	White Eagle Dairy	445.00
Building Permit	10/7/2025	Solar Project Rocks Rd	New Energy Equi	5,000.00
Building Permit	10/7/2025	#51-25 Hot Tub 5349 Padd	Bossard, Brett	110.00
Building Permit Ren	10/1/2025	#71-22	Smith, James	50.00
Building Permit Ren	10/6/2025	#41-22 10x10 Deck	Benedict, Clyde	50.00
Building Permit Ren	10/16/2025	#54-22	Seitz, Warren	50.00
Demo Permit	10/29/2025	#55-25	Heritage Farm Inc	110.00
Fence Permit	10/28/2025	#53-25 6534 St Rt 20	Scharman, Jenn	50.00
Generator Permit	10/9/2025	#52-25 3733 Eaton Rd	Pearsal, Fred	110.00
Septic Permit	10/28/2025	#54-25 3008 Camp Rd	Atwood & Wightman	110.00
		Total		\$6,709.00

TOWN CLERKS REPORT:

Review minutes of October 14th, 2025 Regular Town Board Meeting

Website and Converting to Drupal 10 – Supervisor Wicks still working with Samantha Field at the County along with their IT department on this.

TOWN CLERK'S MONTHLY REPORT

TOWN OF EATON, NEW YORK

OCTOBER, 2025

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255			
	<u>16</u>	DECALS	<u>75.22</u>
	<u>2</u>	MARRIAGE LICENSES NO. 25010 TO 25011	<u>35.00</u>
	<u>5</u>	MARRIAGE CERTIFIED CPY	<u>50.00</u>
		TOTAL TOWN CLERK FEES	160.22
A1550			
	<u>1</u>	DOG REDEMPTION	<u>10.00</u>
		TOTAL A1550	10.00
A1603			
	<u>59</u>	DEATH CERTIFIED COPIES	<u>590.00</u>
		TOTAL A1603	590.00
A2544			
	<u>16</u>	DOG LICENSES	<u>253.00</u>
		TOTAL A2544	253.00
B2110			
	<u>1</u>	VARIANCE	<u>175.00</u>
		TOTAL B2110	175.00
B2115			
	<u>1</u>	SPECIAL PERMIT	<u>175.00</u>
	<u>1</u>	BOUNDARY LINE CHANGE	<u>50.00</u>
		TOTAL B2115	225.00
B2555			
	<u>5</u>	BUILDING PERMIT	<u>5,779.00</u>
	<u>3</u>	BUILDING PERMIT RENEWAL	<u>150.00</u>
	<u>1</u>	SEPTIC PERMIT	<u>110.00</u>
	<u>1</u>	DEMOLITION PERMIT	<u>110.00</u>
	<u>1</u>	GENERATOR	<u>110.00</u>
	<u>1</u>	FENCE PERMIT	<u>50.00</u>
		TOTAL B2555	6,309.00

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	<u>1,013.22</u>
PAID TO SUPERVISOR FOR PART TOWN FUND	<u>6,709.00</u>
PAID TO NYS DEC FOR DECALS	<u>1,287.78</u>
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	<u>34.00</u>
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	<u>45.00</u>
TOTAL DISBURSEMENTS	9,089.00

RESOLUTION 2025- 143 : Approval of Minutes – 10/14/2025

On a motion of Councilmember Dickerson, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the minutes for October 14th, 2025 be approved

HIGHWAY REPORT:

- Snow and Ice Removal Agreement with Village of Morrisville TABLED under new business – paused – clarification of 2026 Salt Sourcing Supply
- Seasonal Road Closures – Only Wilcox Road to the Cell Tower

SUPERVISOR REPORT:

- 85 Cedar Street property almost finalized
- Mowing Park is Complete and Paid for 2026
- No News on the Park Grant
- Pinewoods Cemetery – Town Attorney waiting on Financials from Cemetery Association
- ZBA and Planning Board Consolidation moving forward see New Business

RESOLUTION 2025- 144 : Approval of November 18th, 2025 Supervisor Report

On a motion of Councilmember Hilts, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the Supervisor Report Submitted on November 18th, 2025 is accepted and approved

OLD BUSINESS: Town Board will start doing more Workshops in coming months

NEW BUSINESS:

- **Adopt 2026 Town Budget**

RESOLUTION 2025- 145 : Adoption of 2026 Town of Eaton Budget:

On a motion of Councilmember Dickerson, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that Town of Eaton Town Board approve and adopt the 2026 Town Budget.

TOWN OF EATON**RESOLUTION NO. 2025 - 145****OF THE TOWN OF EATON COUNCIL****ADOPTION OF THE 2026 FINAL BUDGET**

WHEREAS, the Town of Eaton Town Board has met and considered the Preliminary Budget including the Eaton and Morrisville Fire district budgets for the fiscal year beginning January 1, 2026, and on November 18, 2025 conducted a public hearing, as required by Town Law, Article 8, § 108; and

NOW, THEREFORE, BE IT RESOLVED, that the 2026 Preliminary Budget including the Eaton and Morrisville Fire district budgets as changed, altered and revised is hereby adopted as the FINAL Budget of the Town of Eaton for the fiscal year beginning January 1, 2026.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

David Verne	Councilor	Voted	Yes
Jean Hills	Councilor	Voted	Yes
Stephen Dickerson	Councilor	Voted	Yes
Jeff Golley	Councilor	Voted	Yes
Joseph Wicks	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

*2026 Final Budget posted online at

https://www.townofeatonny.gov/sites/default/files/fileattachments/administration/page/2265/2026_adopted_budget_toe.pdf

- **Introduction to Local Law 6-2025 ZBA Planning Board Consolidation**

RESOLUTION 2025 - 146 : Introduction to Local Law 6 – 2025 (“A Local Law to amend Chapter 120 of the code of the Town of Eaton to consolidate and create a joint Board of Appeals and Planning Board and to abolish the existing Board of Appeals and Planning Board in the Town of Eaton”).

On a motion of Councilmember Verne, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that Town of Eaton Town Board introduce Local Law 6-2025 (“A Local Law to amend Chapter 120 of the code of the Town of Eaton to consolidate and create a joint Board of Appeals and Planning Board and to abolish the existing Board of Appeals and Planning Board in the Town of Eaton”) and also advertise Public Hearing December 9th, 2025 at 6:05 pm. NY01620020

**TOWN OF EATON
TOWN BOARD RESOLUTION 2025 - 146**

November 18, 2025

TOWN OF EATON LOCAL LAW NO. 6 OF 2025

Councilmember Verne introduced proposed Local Law No. 6-2025, titled “A Local Law to Amend Chapter 120 of the Code of the Town of Eaton to Consolidate and Create a Board of Appeals and Planning Board and to Abolish the Existing Board of Appeals and the Planning Board,” which Local Law consolidates and creates a new seven member joint Board of Appeals and Planning Board in the Town of Eaton, which was seconded by Councilmember Hilts, to wit:

WHEREAS, Volume 6 N.Y.C.R.R., Section 617 of the Regulations relating to Article 8 of the New York State Environmental Conservation Law, requires that as early as possible an involved agency shall make a determination whether a given action is subject to the aforementioned law; and

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Eaton; and

WHEREAS, an EAF has been prepared and has been reviewed by the Town Board; and

WHEREAS, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that the enactment of proposed Local Law No. 6-2025 is an unlisted action, there are no other involved agencies and this Board shall act as lead agency in this matter for purposes of SEQRA review; and it is further

RESOLVED AND DETERMINED, the Town Board has determined this action involves procedures to process land use and subdivision regulations, has no direct impact on the environment and will have no adverse impact on the environment; that accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQRA; and it is further

RESOLVED AND DETERMINED, that the Town Board conduct a public hearing as to the enactment of proposed Local Law No. 6-2025 at the Eaton Town Offices located at 35 Cedar Street in the Town of Eaton on December 9, 2025 at 6:05 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

David Verne	Councilor	Voted	Yes
Jean Hills	Councilor	Voted	Yes

Stephen Dickerson	Councilor	Voted	Yes
Jeff Golley	Councilor	Voted	Yes
Joseph Wicks	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

- **Advertise 2026 Fuel Bids**

RESOLUTION 2025 - 147 : 2026 Fuel Bids

On a motion of Councilmember Golley, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the Town of Eaton advertise for 2026 fuel Bids.

LEGAL NOTICE - NY01619980

The Town of Eaton will accept sealed bids for the purchase of diesel fuel for use by the Town of Eaton Highway Department from January 1, 2026 to December 31, 2026.

SPECIFICATIONS FOR FUEL BID:

The sealed bid is for an annual use of approximately 14,000 gallons of diesel fuel. Storage capacity is 2,000 gallons in an above ground tank. April through October deliveries will be #2 low sulfur Diesel of approximately 6,000 gallons. November through March deliveries will be a minimum 60% (#2)/40 % (#1) blend of approximately 8,000 gallons.

Selected supplier will also provide 87-octane gasoline with an annual use of approximately 2,000 gallons for a 500-gallon aboveground tank.

Sealed Bid must include rack price for #2 Low Sulfur Diesel, #2/#1 Blend, and gasoline on the bid date, differential, fluctuating net price, and if applicable, an annual firm net price for each product. The Town of Eaton prefers a fixed price over fluctuating. If no "firm price" is applicable, please specify for each product. [At no time during the contract period may the differential be exceeded, and fluctuating net price will be based on rack price day of delivery.]

Diesel fuel delivery schedule will be every 10 days from November 1 through April 1, and every 15 days April 1 through October 31. Gasoline to be delivered every 28 days.

A non-collusion Certificate must accompany the sealed bid.

The Town Board and Highway Superintendent reserve the right to reject any and/or all sealed bids if it is in the best interest of the Town of Eaton to do so.

Sealed Bids must be received by 12:00 pm, Tuesday, December 9, 2025 and will be opened on that day and time (12:00 pm) at the Town Office Building, 35 Cedar Street, Morrisville New York. Inquires can be made by calling Larry Phillips, Highway Superintendent at (315) 684-3118.

Sealed Bids should be sent to: **TOWN OF EATON**

Fuel Bid-Att: Highway Supt

P.O. Box 66, 35 Cedar Street

Morrisville, NY 13408

By order of the Town Board

Dean Curtis/Town Clerk

- **Village of Morrisville Snow & Ice Removal - TABLED**

RESOLUTION 2025 - 148 : Renew agreement with Village of Morrisville for Snow & Ice Removal

On a motion of Councilmember _____, seconded by Councilmember _____, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that Town Board of The Town of Eaton approve the Village of Morrisville and The Town of Eaton for Snow & Ice removal Contract for 2025-2026 Season, with authorization for Supervisor Wicks and Highway Superintendent Phillips to sign said Contract.

- **Patriot Burial Marker - TABLED**

RESOLUTION 2024- 121 : Place a Patriot Burial marker at the Eaton Farm Cemetery :

On a motion of Councilmember _____, seconded by Councilmember _____, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the Board grant authorization for a Patriot Burial marker be placed in honor of Jonathan Bates/Baits, a Revolutionary War veteran buried at an Eaton Farm cemetery from the Pomeroy Foundation along with its gps location where donated sign will be placed.

- **Refund to Johannes Schokker**

RESOLUTION 2025- 149 : Refund to Johannes Schokker:

On a motion of Councilmember Golley, seconded by Councilmember Verne, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the Board grant authorization to refund Johannes Schokker in the amount of \$377.85 representing a refund of retirement contribution overpayments

- **Budget Transfers**

RESOLUTION 2025- 150 : October 2025 Budget Transfers :

On a motion of Councilmember Golley, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the Board grant authority to Supervisor Wicks to move monies within 2025 Budget to keep all lines in balance

Budget Transfers for October 2025

<u>Appropriation Over Budget</u>	<u>Amount</u>	<u>Transfer from</u>
A1410.4 (Town Clerk Contractual)	\$75.00	A1990.4 (Contingency)
A1420.4 (Attorney Contractual)	\$350.00	A1990.4 (Contingency)
B1420.4 (Attorney Contractual)	\$1500.00	B1990.4 (Contingency)

Audit and approval of Bills

- PAY THE BILLS:**

RESOLUTION 2025- 151 : Audit of Claims for Abstract 11 for 2025 dates.

On a motion of Councilmember Hilts, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the bills contained on Abstract #11 have been reviewed by the Town Board and are authorized for payment in the following amounts:

Abstract 11 – 2025

General A Fund	No.	139	through	153	\$5,723.12
General B Fund Part Town	No.	43	through	46	\$2,413.81
General H – Capital Machine	No.	5	through	5	\$ 800.00
Street Lighting SL	No.	11	through	11	\$ 616.34
Highway Fund Townwide DA	No.	76	through	86	\$3,301.73
Highway Fund Part Town DB	No.	37	through	38	\$6,182.98
			Total		\$ 19,037.98

ADJOURNMENT:

With no further business, on a motion of Councilmember Dickerson, seconded by Councilmember Hiltz, the meeting was adjourned at 6:31 p.m. Carried unanimously.

Respectfully Submitted, Dean Curtis, Town Clerk/Tax Collector