

**Eaton Town Council Regular Board Meeting Minutes,
Tuesday, August 12th, 2025 at 6:00 pm
Town of Eaton Office Building, 35 Cedar Street, Morrisville, New York, there were
present:**

Joseph Wicks, Supervisor
Jeff Golley, Councilmember
Dave Verne, Councilmember - Absent
Stephen Dickerson, Councilmember
Jean Hilts, Councilmember
Dean Curtis, Town Clerk
Larry Phillips, Highway Superintendent
Amy Will, Secretary to Supervisor

Also present: Paul Rhyde, Eric Haag, Brendan Finnerty, Bert Conrad, Carol Borg, Jim Kallmerten, Owen Simiele, Sharon Stevens, Ken Masker, Becky Rochin, John Hoxie, Jan and Bob Hill

Call to order & Welcome: The Meeting opened at 6:00 pm with the Pledge of Allegiance.

PUBLIC COMMENT (5 min):

Paul Rhyde – Inquired about the merger of the Planning Board and Zoning Board similar to what Village of Morrisville

Eric Haag – Inquired about the Short Term Rental (STR) Law and provided feedback and questions to the board via email. Supervisor Wicks mentioned that this STR (Short Term Rental) Law is in the discussion phase currently and welcomed anyone who had concerns or questions to forward to the Town Clerk prior to the introduction and public hearing phase.

Brendan Finnerty asked who was going to monitor or enforce compliance of STR

Bert Conrad was concerned about similar enforcement as neighbors would be turning in neighbors

Owen Simiele – stated they are already registered with the County, complying with other agencies but wanted to know how it would impact camp grounds and wasn't familiar with Town Law and obtaining Special Use Permits prior to operating.

Sharon Stevens – is concerned about the number of accidents at the intersection of Rocks Road and Fearon Road. Asked if they could have a blinking stop sign lights similar to the ones at the Morrisville Eaton High School.

John Hoxie – had some concerns about the STR similar to Eric Haag and Brendan Finnerty, Supervisor Wicks stated all this is in its early stages, they had a Workshop with Town Attorney and was open to public and they will continue to be transparent throughout this process.

REGULAR MONTHLY MEETING:**CODES OFFICER REPORT:**

Town of Eaton
Codes Officer Report
07/01/2025 - 07/31/2025

Type	Date	Comment	Name	Fee
Variance	07/03/2025	5533 Camp Rd – Shed	Haag, Peter	175.00
Variance	07/10/2025	2403 Tollerup Rd - Deck	Saluja, Harminder	175.00
Variance	07/31/2025	6381 Wendover Rd – Septic	Bergeron, Allen	175.00
Special Permit	07/24/2025	Leach Rd – Manuf Home	Woodcock, Mike	175.00
Building Permit	07/31/2025	#33-25 21x26 Garage	Gifford, Alex	341.90
Building Permit Renew	07/09/2025	#57-17 2025-2026	Moore, Brett	50.00
Generator Permit	07/28/2025	#30-25 Heat Pump	Deaner, Dillon	110.00
		Total		\$1,201.90

TOWN CLERKS REPORT:

- July 2025 is Reconciled with Williamson and Community Bank

TOWN CLERK'S MONTHLY REPORT

TOWN OF EATON, NEW YORK

JULY, 2025

TO THE SUPERVISOR:**PAGE 1**

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

<u>6</u>	DECALS	<u>9.00</u>
<u>5</u>	MARRIAGE LICENSES NO. 25004 TO 25008	<u>87.50</u>
<u>3</u>	MARRIAGE OFFICIANTS NO. 000001 TO 000003	<u>75.00</u>
<u>10</u>	MARRIAGE CERTIFIED CPY	<u>100.00</u>

TOTAL TOWN CLERK FEES	271.50
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A1603

<u>47</u>	DEATH CERTIFIED COPIES	<u>470.00</u>
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TOTAL A1603	470.00
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A2544

<u>127</u>	DOG LICENSES	<u>1,584.00</u>
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TOTAL A2544	1,584.00
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B2110

<u>3</u>	VARIANCE	<u>525.00</u>
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TOTAL B2110	525.00
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B2115

<u>1</u>	SPECIAL PERMIT	<u>175.00</u>
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TOTAL B2115	175.00
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B2555

<u>1</u>	BUILDING PERMIT	<u>341.90</u>
<u>1</u>	BUILDING PERMIT RENEWAL	<u>50.00</u>
<u>1</u>	GENERATOR	<u>110.00</u>

TOTAL B2555	501.90
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TOWN CLERK'S MONTHLY REPORT

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	<u>2,325.50</u>
PAID TO SUPERVISOR FOR PART TOWN FUND	<u>1,201.90</u>
PAID TO NYS DEC FOR DECALS	<u>154.00</u>
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	<u>183.00</u>
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	<u>112.50</u>
TOTAL DISBURSEMENTS	3,976.90

RESOLUTION 2025 - 104 : Acceptance of Minutes – July 8th, 2025

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the minutes for Town Board Meeting on July 8th, 2025 be accepted.

HIGHWAY REPORT:

Weight Limits – New Local Law 4-2025 introduction (see agenda packets)

Board to Surplus the 2019 Western Star to sell to Town of Howard with Intent to purchase

Purchase of New Truck – 500+ days out if purchased today, need board approval

Paving is complete, Shoulders need to be put on, Paving: Wilcox West, Wilcox East, Parsonage, Mills Street, Old County Rd from Swamp Road to Stone Bridge, Stone and Oiled from Stone Bridge to Town Line, Upper part of English Ave, West Rd, Evans Rd, Village of Eaton, McQueen Rd, Brown Rd and Woodman Ponds Road. Village of Eaton and From Stonebridge to the Town Line will be Micro'd at the end of August.

Superintendent Phillips stated that the Town Board needs to really look at the Salt Building at 85 Cedar Street for repair/replace the roof.

SUPERVISOR REPORT:

Community Way responses from Chief Rick Gorton from Morrisville Fire Department provides Supervisor Wicks with the Call log.

Eaton Fire Department will be doing a Call log as well.

Gave update on Short Term Rental – in the discussion Stages

RESOLUTION 2025 - 105 : Approval of August 12th, 2025 Supervisor Report

On a motion of Councilmember Hilts, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Supervisor Report Submitted on August 12th, 2025 is accepted and approved

OLD BUSINESS:**NEW BUSINESS:****RESOLUTION 2025 - 106 : Resignation of Elisa Robertson as Secretary to Planning and Zoning**

On a motion of Councilmember Golley, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that Town of Eaton approve the resignation of Elisa Robertson as Secretary to Planning and Zoning effective August 31st 2025.

RESOLUTION 2025 - 107 : Re-appointment of Brian Fitts as the Town Assessor

On a motion of Councilmember Hilts, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that Town of Eaton Town Board approve the Appointment of Brian Fitts as the Town Assessor for a period of 6 years term will begin October 1, 2025 and end September 30, 2031.

TOWN OF EATON

TOWN BOARD RESOLUTION 2025 - 107

AUGUST 12th, 2025

APPOINTMENT OF ASSESSOR

The following resolution was offered by Councilmember Hilts, who moved its adoption, seconded by Councilmember Golley, to wit:

WHEREAS, the Town Board of Town of Eaton appoints the Assessor for a period of 6 years; and

WHEREAS, Brian M. Fitts currently is appointed as Sole Assessor within the Town of Eaton; and

WHEREAS, all appointments to the position of Assessors in New York State expire on September 20, 2025; and

WHEREAS, the successive term for position of Sole Assessor is October 1, 2025 to September 20, 2031;

NOW, THEREFORE, BE IT RESOLVED, that Town of Eaton Town Board approve the Appointment of Brian Fitts as the Sole Assessor for a period of 6 years term will begin October 1, 2025 and end September 30, 2031

Roll Call vote was as follows:

David Verne	Councilor	Voted	Absent
Jean Hilts	Councilor	Voted	Yes

Stephen Dickerson	Councilor	Voted	Yes
Jeff Golley	Councilor	Voted	Yes
Joseph Wicks	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

RESOLUTION 2025 - 108 : Introduction of Local Law 4-2025 (“A Local Law Amending Chapter 180 of the Town of Eaton Code To Establish Traffic Regulations/Weight Limits”)

On a motion of Councilmember Golley, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

TOWN OF EATON

TOWN BOARD RESOLUTION 2025-108

August 12, 2025

TOWN OF EATON LOCAL LAW NO. 4 OF 2025

(“A Local Law Amending Chapter 180 of the Town of Eaton Code to Establish Traffic Regulations”)

Councilmember Golley introduced proposed Local Law No. 4 - 2025, amending Chapter 180 of the Town of Eaton Code to establish traffic regulations, and made the following motion, which was seconded by Councilmember Dickerson:

WHEREAS, pursuant to the authority of § 1660(a)(28) of the Vehicle and Traffic Law of the State of New York, the Town of Eaton Town Board declares its intent to impose weight limits on specified roadways and establish truck routes within the Town; and

WHEREAS, enactment of this Local Law, which involves the installation of traffic control devices on Town existing streets, roads, and highways, is a Type II action pursuant to Volume 6 N.Y.C.R.R. §

617.5(C)(22) of the Regulations relating to Article 8 of the New York State Environmental Conservation Law.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. 4 - 2025 at the Town Hall located at 35 Cedar Street, Morrisville, New York 13408 on September 16, 2025, at 6:05 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

David Verne	Councilor	Voted	Absent
Jean Hilts	Councilor	Voted	Yes
Stephen Dickerson	Councilor	Voted	Yes
Jeff Golley	Councilor	Voted	Yes
Joseph Wicks	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

RESOLUTION 2025 - 109 : Authorizing the modification of the 2025 General Fund A (Town-Wide Operating Budget.

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

TOWN OF EATON

RESOLUTION NO. 2025-109

OF THE TOWN OF EATON COUNCIL

A RESOLUTION AUTHORIZING THE MODIFICATION OF THE
2025 GENERAL FUND A (TOWN-WIDE) OPERATING BUDGET

NOW, THEREFORE, IT IS HEREBY

RESOLVED, by the Town of Eaton Council that the 2025 General Fund A (Town-Wide) Operating Budget is hereby amended to modify revenue and expenditure budget lines A911 and A1420.4 and A1910.4 as follows:

Account No.	Description	Debit	Credit
A911	Fund Balance, Unreserved Unappropriated		\$10,400
A1420.4	Attorney Contractual	\$6,000.00	
A1910.4	Unallocated Insurance Contractual	\$4,400.00	

RESOLUTION 2025 - 110 : Authorizing the modification of the 2025 Town Outside Village (DB) Operating Budget - Chip.

On a motion of Councilmember Dickerson, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

TOWN OF EATON**RESOLUTION NO. 2025-110****OF THE TOWN OF EATON COUNCIL**

**A RESOLUTION AUTHORIZING THE MODIFICATION OF THE
2025 TOWN OUTSIDE VILLAGE (DB)
OPERATING BUDGET**

WHEREAS, the Town of Eaton participates in the Consolidated Local Street and Highway Improvement Program (CHIPS) administered through the New York State Department of Transportation, and

WHEREAS, the Consolidated Local Street and Highway Improvement Program reimburses municipalities for its local cash expenditures made for highway-related capital projects, subject to specific requirements, and

WHEREAS, based on the New York State Department of Transportation's CHIPS apportionment, the Town under budgeted the amount available to the municipality in the amount of \$19,292.60.

NOW, THEREFORE, IT IS HEREBY

RESOLVED, by the Town Council of the Town of Eaton that the 2025 Town Outside Village (DB) Operating Budget is hereby amended to modify revenue and expenditure budget lines DB3501 and DB5112.2 as follows:

Account No.	Description	Debit	Credit
DB3501	State Aid, Consolidated Highway Aid		\$19,292.60
DB5112.2	CHIPS Outlay	\$19,292.60	

RESOLUTION 2025 - 111 : Purchase New 2026 Western Star 49X SF Truck with Snow Plow and Multi-purpose body with accessories for Highway Department Use.

On a motion of Councilmember Golley, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

TOWN OF EATON

RESOLUTION NO. 2025-111

OF THE TOWN OF EATON COUNCIL

A RESOLUTION AUTHORIZING THE PURCHASE OF A NEW MODEL YEAR 2026

WESTERN STAR 49X SF TRUCK WITH SNOW PLOW AND MULTI-PURPOSE BODY WITH
ACCESSORIES FOR HIGHWAY DEPARTMENT USE

WHEREAS, the Town of Eaton Highway Department is in need of a replacement truck equipped with a snow plow and dump spreader box and accessories; and

WHEREAS, the Town Highway Superintendent has advised that a Model Year 2026 Western Star Model 49X SF truck with snow plow and multi-purpose body with accessories is available for purchase through Onondaga County Heavy Duty Class 8 Contract #0010914 at a contract price for said truck and specified equipment package as indicated in the August 6, 2025 quote from Tracey Road Equipment at a cost not to exceed \$380,395.76.

NOW, THEREFORE BE IT RESOLVED by the Town Board of the Town of Eaton that the Town of Eaton Highway Superintendent is hereby authorized to order for purchase one Model Year 2026 Western Star Model 49X SF truck with snow plow and multi-purpose body with accessories is available for purchase through Onondaga County Heavy Duty Class 8 Contract #0010914 at a contract price for said truck and specified equipment package not to exceed \$380,395.76, and it is

RESOLVED, that the Town Highway Superintendent and the Town Supervisor be, and hereby are authorized to take such other actions as may be necessary and/or appropriate to consummate the transaction herein authorized.

RESOLUTION 2025 - 112 : 2019 Western Star 4900SF Truck Surplus

On a motion of Councilmember Dickerson, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Town Board declare the 2019 Western Star 4900SF Truck surplus and authorize the sale of said truck to the Town of Howard in the amount of \$200,000.00 with further authorization for the Town Supervisor to execute a bill of sale.

RESOLUTION 2025 - 113 : Surplus and Disposal of 22 Board Room Chairs

On a motion of Councilmember Golley, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

TOWN OF EATON

TOWN BOARD RESOLUTION 2025 - 113

August 12th, 2025

RESOLUTION TO DISPOSE OF SURPLUS PROPERTY

The following resolution was offered by Councilmember Golley, who moved its adoption, seconded by Councilmember Dickerson, to wit:

WHEREAS, the Town Board of Town of Eaton has gone through certain areas of the Town's inventory and has identified items which are no longer of use or value to the Town; and

WHEREAS, the Town staff has prepared a list of recommended items for disposal which are included as "Exhibit A"; and

WHEREAS, in order to dispose of such items the Town Council must declare them as surplus.

WHEREAS, that if the cost of the disposal, sale and transportation of the items listed in "Exhibit A" is more than they are worth, then the items are declared worthless and may be junked or demolished.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Town of Eaton declares the items listed in "Exhibit A" as surplus property and authorizes their disposal.

Roll Call vote was as follows:

David Verne	Councilor	Voted	Absent
Jean Hilts	Councilor	Voted	Yes
Stephen Dickerson	Councilor	Voted	Yes
Jeff Golley	Councilor	Voted	Yes
Joseph Wicks	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

Exhibit A

<u>Description</u>	<u>Condition</u>	<u>Quantity</u>	<u>Estimated Value</u>
Chairs in Board Room	Poor	22	None

RESOLUTION 2025 - 114 : Budget Transfers/Amendments

On a motion of Councilmember Golley, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Board grant authority to Supervisor Wicks to move monies within 2025 Budget to keep all lines in balance:

Budget Transfers for August 2025

<u>Appropriation Over Budget</u>	<u>Amount</u>	<u>Transfer from</u>
A1220.4 (Supervisor Contractual)	\$900.00	A1990.4 (Contingency)
A1410.4 (Town Clerk Contractual)	\$75.00	A1990.4 (Contingency)

RESOLUTION 2025 - 115 : Audit of Claims for Abstract 8 for 2025 dates.

On a motion of Councilmember Hilts, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the bills contained on Abstract #8 - 2025 have been reviewed by the Town Board and are authorized for payment in the following amounts:

Audit and approval of Bills

Abstract 8 – 2025

General A Fund	No.	101	through	113	\$10,564.91
General B Fund Part Town	No.	30	Through	33	\$1,772.00
General H – Capital Machine	No.	3	Through	3	\$1,600.00
Street Lighting SL	No.	8	through	8	\$ 621.82
Highway Fund Townwide DA	No.	60	through	63	\$1,849.94
Highway Fund Part Town DB	No.	25	Through	29	\$141,351.30
			Total		\$ 157,759.97

RESOLUTION 2025 - 116 : 2010 Western Star 4900SF Truck Surplus

On a motion of Councilmember Golley, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Town Board declare the 2019 Western Star 4900SF Truck surplus and authorize the sale of said truck to the Town of Howard in the amount of \$200,000.00 with further authorization for the Town Supervisor to execute a bill of sale

ADJOURNMENT:

With no further business, on a motion of Councilmember Dickerson, seconded by Councilmember Hiltz, the meeting was adjourned at 6:49 p.m. Carried unanimously.

Respectfully Submitted, Dean Curtis, Town Clerk/Tax Collector