

**Eaton Town Council Regular Board Meeting Minutes,
Tuesday, May 13th, 2025 at 6:00 pm
Town of Eaton Office Building, 35 Cedar Street, Morrisville, New York, there were
present:**

Joseph Wicks, Supervisor
Jeff Golley, Councilmember
Dave Verne, Councilmember - Absent
Stephen Dickerson, Councilmember
Jean Hilts, Councilmember
Dean Curtis, Town Clerk
Larry Phillips, Highway Superintendent - Absent
Amy Will, Bookkeeper

Also present: Ken Masker, David Smith

Call to order & Welcome: The Meeting opened at 6:00 pm with the Pledge of Allegiance.

PUBLIC COMMENT (5 min):

Ken Masker – shared 2024 Water Sampling Program with the Board, a copy can be viewed at:

https://www.townofeaton.com/sites/default/files/fileattachments/town_council/meeting/packets/2609/2024_water_quality_sampling_program_report_for_hatch_lake_bradley_brook.pdf

REGULAR MONTHLY MEETING:

CODES OFFICER REPORT:

**Town of Eaton
Codes Officer Report
04/01/2025 - 04/30/2025**

Type	Date	Comment	Name	Fee
Variance	04/04/2025	2955 Woodshore Rd	Malsch, Michael	175.00
Variance	04/24/2025	Camp Rd 3 – Shed	Runyon, Richard	175.00
Special Permit	04/02/2025	Non Domesticated Animals	Seitz, Robert	175.00
Special Permit	04/08/2025	Non Domesticated Animals	Updike, Sheryl	175.00
Building Permit	04/01/2025	#07-25 Front & Side Deck	Benedict, Clyde	199.40

Building Permit	04/08/2025	#10-25 Back Deck	Clark, Dylan	270.65
Building Permit	04/08/2025	#09-25 Replace Roof/Stairs	Brown, Paula	149.60
Building Permit	04/18/2025	#13-25 28 x 40 Garage	Horton, Randy	368.00
Building Permit	04/18/2025	#14-25 10 x 16 Shed	Markowski, Casimir	134.00
Building Permit	04/23/2025	#06-25 6x15 & 9x15 Deck	Monaghan, Larry	203.75
Building Permit	04/23/2025	#15-25 14x 64 Man Home	Benedict, Clyde	394.00
Building Permit Ren	04/23/2025	#41-22 10x10 Deck 4385 Rt	Benedict, Clyde	50.00
Demo Permit	04/03/2025	#08-25 4194 Davis Corners	Patane, Candace	110.00
Demo Permit	04/30/2025	#16-25 4818 Westcott Rd	Ruthberg, Carl	110.00
Tent Permit	04/04/2025	#11-25 Hart Rd	Locke, Pamela	110.00
COFO	04/18/2025	#35-24 1 st 30 Day Temp	Kelly, Michael	75.00
		Total		\$2,874.40

TOWN CLERKS REPORT:

- 2025 Taxes Collected, Reconciled with County, Williamson and Bank
- 2025 Dog License Renewals sent out
- Dog Control – Village Vet, Enumeration
- Website Compliance – Mandate by December 2025
- Flags for Eaton Cemetery purchased and purchased and delivered to Dennis Lodor-Morris
- Flags for West Eaton Streets honoring our Vets purchased and delivered to Howard Montanye
- Annual 2024 Financial Report Audit was filed with Comptroller Office and Copies were provided to the Governing Board and on file with Town Clerk
- Softball Waivers – Town delegate to verify such waivers

RESOLUTION 2025 - 68 : Acceptance of Minutes – April 8th, 2025

On a motion of Councilmember Golley, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the minutes for April 8th, 2025 be accepted.

TOWN CLERK'S MONTHLY REPORT

TOWN OF EATON, NEW YORK

MAY, 2025

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

<u>6</u>	DECALS	<u>8.88</u>
<u>1</u>	MARRIAGE LICENSES NO. 25003 TO 25003	<u>17.50</u>
<u>5</u>	MARRIAGE CERTIFIED CPY	<u>50.00</u>

TOTAL TOWN CLERK FEES	76.38
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A1603

<u>17</u>	DEATH CERTIFIED COPIES	<u>170.00</u>
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TOTAL A1603	170.00
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A2544

<u>68</u>	DOG LICENSES	<u>663.00</u>
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TOTAL A2544	663.00
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B2115

<u>2</u>	SPECIAL PERMIT	<u>350.00</u>
<u>1</u>	SUBDIVISION FEES	<u>175.00</u>

TOTAL B2115	525.00
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B2555

<u>3</u>	BUILDING PERMIT	<u>1,915.50</u>
<u>1</u>	BUILDING PERMIT RENEWAL	<u>50.00</u>

TOTAL B2555	1,965.50
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TOWN CLERK'S MONTHLY REPORT

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	<u>909.38</u>
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PAID TO SUPERVISOR FOR PART TOWN FUND	<u>2,490.50</u>
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PAID TO NYS DEC FOR DECALS	<u>456.12</u>
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PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	<u>84.00</u>
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PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	<u>22.50</u>
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TOTAL DISBURSEMENTS	3,962.50
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HIGHWAY REPORT:

- Hagmann Road completed – needs to be paved
- Weight Limit and Speed Study on Cole Road
- No update on CHIP's
- 2025 GMC Sierra Truck Paid – Under Vouchers – Approved from April 8th Meeting

SUPERVISOR REPORT:**RESOLUTION 2025 - 69 : Approval of May 13th, 2025 Supervisor Report**

On a motion of Councilmember Hilts, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Supervisor Report Submitted on May 13th, 2025 is accepted and approved

OLD BUSINESS:**NEW BUSINESS:****RESOLUTION 2025 - 70 : Advertise/Post Legal Notice for Weight Limits on Cole Road between Route 26 and Route 20**

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that Town Superintendent have authorization from the Town Board to advertise and post Legal Notice for Weight Limits on Cole Road between Route 26 and Route 20

RESOLUTION 2025 - 71 : Advertise/Post Legal Notice for Speed Study on Cole Road between Route 26 and Route 20

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that Town Superintendent have authorization from the Town Board to advertise and post Legal Notice for Speed Study on Cole Road between Route 26 and Route 20 and send to Madison County

**RESOLUTION NO. 2025 - 71
OF THE TOWN OF EATON COUNCIL**

**A RESOLUTION REQUESTING A SPEED STUDY ON COLE ROAD BETWEEN STATE ROUTE 26
AND STATE ROUTE 20 IN THE TOWN OF EATON**

The following resolution was offered by Councilmember Golley, who moved its adoption, seconded by Councilmember Hilts, to wit:

WHEREAS, Concerned Residents of the Town of Eaton have voiced concerns about the high speed of traffic on Cole Road between State Route 26 and State Route 20 in the Town of Eaton and,.

WHEREAS, Residents have Children, Residents also walk, ride horses, ride bikes and own pets and

THEREFORE BE IT RESOLVED, that the Town Council of the Town of Eaton will send a speed study request to the Madison County Highway Department.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

David Verne	Councilor	Voted	Absent
Jean Hilts	Councilor	Voted	Yes
Stephen Dickerson	Councilor	Voted	Yes
Jeff Golley	Councilor	Voted	Yes
Joseph Wicks	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

RESOLUTION 2025 - 72 : Resignation of Dan Hilts as Dog Control Officer

On a motion of Councilmember Golley, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 3, Nays: 0, Abstain: 1 – Jean Hilts

Resolved that Town of Eaton Town Board accept the resignation of Dog Control Officer Dan Hilts, effective April 24th 2025

RESOLUTION 2025 - 73 : Appointment of New Dog Control Officer David Smith

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that Town of Eaton Town Board appoint David Smith as New Dog Control Officer effective May 5th, 2025 – December 31st, 2025

RESOLUTION 2025 - 74 : Resignation of Karen Jacobs as Clerk, PT “Zoning Board and Planning Board Secretary”

On a motion of Councilmember Hilts, seconded by Councilmember Golley, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that Town of Eaton Town Board accept the resignation of Karen Jacob as Clerk, PT “Zoning Board and Planning Board Secretary effective May 29th, 2025”

RESOLUTION 2025 - 75 : Request for Proposal for Lawn Mowing

On a motion of Councilmember Golley, seconded by Councilmember Dickerson, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that Town of Eaton Town Board advertise for Request for Proposal on Mowing Lawn for Town Park, Lawn mowing of 6.5 acre parcel immediately adjacent to Morrisville Eaton Andrews Elementary School and across the street from Madison County Cornell Cooperative Extension. Please email proposals to townofeatonny@gmail.com. All sole proprietors and companies must be fully insured.

TOWN OF EATON**TOWN BOARD RESOLUTION 2025 - 75****MAY 13th, 2025****(“RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR TOWN OF EATON TOWN PARK 2025 MOWING CONTRACT”)**

The following resolution was offered by Councilmember Golley, who moved its adoption, seconded by Councilmember Dickerson, to wit:

WHEREAS, the Town Board of Town of Eaton did authorize the advertisement for bids for mowing the Town Park property located on Eaton Street in the Village of Morrisville Tax map 123.7-1-7

WHEREAS, Supervisor Wicks requested bids for mowing the Town Park property

WHEREAS, three bid proposals for providing mowing for Town of Eaton Town Park for calendar year 2025 were received

WHEREAS, all bids received were opened and read allowed as follows:

Bids/Proposals

Just-In-Time Property Maintenance LLC	\$552.50 per mow
Small Engine and Lawn Services LLC	\$384.00 per mow
Jason’s Landscaping LLC	\$4,000.00 2025 Season

NOW, THEREFORE, BE IT RESOLVED, after reviewing and discussion of all bids, the Town of Eaton, Town Board award the 2025 Mowing Contract to Jason's Landscaping LLC.

Roll Call vote was as follows:

David Verne	Councilor	Voted	Absent
Jean Hilts	Councilor	Voted	Yes
Stephen Dickerson	Councilor	Voted	Yes
Jeff Golley	Councilor	Voted	Yes
Joseph Wicks	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

RESOLUTION 2025 - 76 : Renewal of Franchise Agreement between Town of Eaton and Charter Communications

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that Town of Eaton hold a public hearing regarding granting a cable television franchise agreement by and between the Town of Eaton and Spectrum Northeast, LLC and indirect subsidiary of Charter Communications at 6:05 pm on June 10th, 2025. Oneida Daily Dispatch NY0146298

Roll Call vote was as follows:

David Verne	Councilor	Voted	Absent
Jean Hilts	Councilor	Voted	Yes
Stephen Dickerson	Councilor	Voted	Yes
Jeff Golley	Councilor	Voted	Yes
Joseph Wicks	Supervisor	Voted	Yes

The foregoing resolution was thereupon declared duly adopted.

RESOLUTION 2025 - 77 : Budget Transfers/Amendments

On a motion of Councilmember Dickerson, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Board grant authority to Supervisor Wicks to move monies within 2025 Budget to keep all lines in balance.

Budget Transfers for May 2025

Appropriation Over Budget	Amount	Transfer from
A8510.4 (Community Beautification)	\$150.00	A1990.4 (Contingency)

Audit and approval of Bills

- **PAY THE BILLS:**

RESOLUTION 2025 - 78 : Audit of Claims for Abstract 5 for 2025 dates.

On a motion of Councilmember Golley, seconded by Councilmember Hilts, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the bills contained on Abstract #5 - 2025 have been reviewed by the Town Board and are authorized for payment in the following amounts:

Abstract 5 – 2025

General A Fund	No.	63	through	73	\$6,812.07
General B Fund Part Town	No.	20	Through	23	\$3,167.48
General H – Capital Machine	No.		Through		
Street Lighting SL	No.	5	through	5	\$ 577.68
Highway Fund Townwide DA	No.	45	through	50	\$66,948.33
Highway Fund Part Town DB	No.	7	Through	11	\$48,621.48
			Total		\$ 126,127.04

ADJOURNMENT:

With no further business, on a motion of Councilmember Dickerson, seconded by Councilmember Hilts, the meeting was adjourned at 6:57 p.m. Carried unanimously.

Respectfully Submitted, Dean Curtis, Town Clerk/Tax Collector