

**Town of Eaton, Madison County, NY**  
**Annual Organizational & Regular Monthly Town Board Meeting**  
**AGENDA – Tuesday, January 9th, 2024 @ 6:00 p.m.**  
**Town Office Building, 35 Cedar Street, Morrisville, NY 13408**

Call Meeting to order with Pledge of Allegiance time\_\_\_\_\_

**ANNUAL ORGANIZATIONAL MEETING:**

**ELECTED OFFICIAL INFORMATION:**

Paula Highers, Justice: 4 year. Term 01-01-2024 thru 12-31-2027  
Larry Phillips, Highway Superintendent: 4 year. Term 01-01-2022 thru 12-31-2025  
Joseph Wicks, Town Supervisor: 4 year. Term 01-01-2024 thru 12-31-2027  
Stephen Dickerson, Councilperson: 4 year Term 01-01-2024 thru 12-31-2027  
Jean Hilts, Councilperson: 4 year Term 01-01-2024 thru 12-31-2027  
Dave Verne, Councilperson: 4 year Term 01-01-2022 thru 12-31-2025  
Jeff Golley, Councilperson: 4 year Term: 01-01-2022 thru 12-31-2025  
Dean Curtis, Town Clerk/Tax Collector: 4yr. Term: 01-01-2022 thru 12-31-2025

**STAFFING & CONTRACTUAL APPOINTMENTS & RE-APPOINTMENTS:**

- 1) 1 Year Appointments: Commencing January 1, 2024 through December 31, 2024
  - Historian – Susan Greenhagen
  - Court Clerk – Brenda Herrick
  - Dog Control Officer – Dan Hilts
  - Zoning & Codes Enforcement Officer – Larry Cesario
  - Deputy Town Clerk – Pam Locke
  - Planning Board/Zoning Board of Appeals Clerk & Secretary – Karen Jacobs
  - Budget Officer – Joseph Wicks
  
- 2) 1 Year Contractual Appointments: Commencing January 1, 2024 - December 31, 2024
  - Attorney for the Town - Costello, Cooney & Fearon

**PLANNING & ZONING BOARD APPOINTMENTS**

- Planning Board:
  - James Crowell – 5-year Term: 1/1/2024 - 12/31/2028
  
  - Annual Chair Appointment: Paul Rhyde 1/1/2024-12/31/2024
  
- Zoning Board of Appeals:
  - Fenton Groves - 5-year Term: 1/1/2024-12/31/2028
  
  - Annual Chair Appointment: Mike Mazza 1/1/2024-12/31/2024

**APPOINTMENTS & COMMITTEES BY TOWN SUPERVISOR**

- Deputy Supervisor – Jeff Golley

**ANNUAL ORGANIZATIONAL RESOLUTIONS**

- Official Newspaper: Oneida Daily Dispatch

- Official Bank: Community Bank
- Resolution to authorize the issuance of payroll on a bi-weekly or monthly basis.
- Resolution to hold Town Board Meetings on the Second Tuesday of each month, at 6:00 p.m. at the Town Office Building at 35 Cedar Street, Morrisville, NY 13408
- Resolution to set 2024 Town mileage reimbursement rate to .67 cents per mile.
- Resolution to allow for payment of monthly pre-paid bills (rent, utilities, etc.)

HOLIDAYS: The Town of Eaton observes the following as legal holidays, Town Offices may be closed on these days:

**New Year's Day** Monday, January 01, 2024

**Dr. Martin Luther King, Jr. Day** Monday, January 15, 2024

**Washington's Birthday** Monday, February 19, 2024

**Memorial Day** Monday, May 27, 2024

**Juneteenth National Independence Day** Wednesday, June 19, 2024

**Independence Day** Thursday, July 04, 2024

**Labor Day** Monday, September 02, 2024

**Columbus Day** Monday, October 14, 2024

**Election Day** Tuesday, November 05, 2024

**Veterans' Day** Monday, November 11, 2024

**Thanksgiving Day** Thursday, November 28, 2024, Friday, November 29, 2024

**Christmas Day** Wednesday, December 25, 2024

**REGULAR MONTHLY MEETING:**

**PUBLIC COMMENT:**

**CODES OFFICER REPORT:** (see agenda packet)

**TOWN CLERKS REPORT:** (see agenda packet),

Total taxes collected \$ 550,403.12

NYMIR training starting soon

.gov domain pending

Oath of Office Cards prepared

Review minutes of December 12<sup>th</sup> 2023 Work Shop Town Board meeting.

Review minutes of December 12<sup>th</sup> 2023 Regular Town Board meeting.

**HIGHWAY REPORT:**

**SUPERVISOR REPORT:**

**NEW BUSINESS:**

Motion by \_\_\_\_\_ to approve the designated Polling Place as the Town of Eaton Office Building, 35 Cedar Street, Morrisville NY 13408 Second \_\_\_\_\_

Motion by \_\_\_\_\_ to advertise and hold public hearing on Local Law 1-2024 (“A Local Law Amending Chapter 120 of the Town of Eaton Code to Regulate Solar Energy Systems within the Town of Eaton”.) Second by \_\_\_\_\_

**Roll Call**

JG \_\_\_\_\_ DV \_\_\_\_\_ JW \_\_\_\_\_ SD \_\_\_\_\_ JH \_\_\_\_\_

Motion \_\_\_\_\_ to approve Resolution for retirement reporting for Town Supervisor. Second by \_\_\_\_\_

Motion \_\_\_\_\_ to approve a Resolution declaring the 2008 Chevrolet 1500 pickup truck surplus, authorizing the purchase of a 2024 Chevrolet Silverado Pickup truck and modification of the 2024 Highway Operating Budgets Second by \_\_\_\_\_

Motion \_\_\_\_\_ to approve budget transfers. Second \_\_\_\_\_

PAY THE BILLS: Motion \_\_\_\_\_ Second \_\_\_\_\_

**Abstract 600 – 2023**

General A Fund	No.	193	through	203	22,550.68
General B Fund Part Town	No.	49	through	50	90.70
Street Lighting SL	No.	13	through	13	742.89
Highway Fund Townwide DA	No.	96	through	102	3,926.86
Highway Fund Part Town DB	No.		through		
			<b>Total</b>		<b>\$ 27,311.13</b>

**Abstract 1 – 2024**

General A Fund	No.	1	through	8	27,578.13
General B Fund Part Town	No.	1	through	3	2,842.00
Street Lighting SL	No.	0	through	0	0.00
Highway Fund Townwide DA	No.	1	through	4	29,392.72
Highway Fund Part Town DB	No.	1	through	2	39,007.00
			<b>Total</b>		<b>\$ 98,819.85</b>

Motion by Councilperson \_\_\_\_\_ to close the 2023 books and pay all outstanding claims. Second by Councilperson \_\_\_\_\_

ADJOURNMENT: Motion \_\_\_\_\_ Second \_\_\_\_\_ time \_\_\_\_\_